



Detroit-Oakland Chapter

Barbershop Harmony Society
S.P.E.B.S.Q.S.A., Inc

The Gentlemen Songsters Chorus

<http://DetroitOakland.org>



TREASURER'S REPORT

Month of: December 2009

	Funds Available Beginning of Month	Receipts	Disbursements	Adjustments	Funds Available End of Month
Checking	4,951.45	2,620.00	(4,603.24)		2,968.21
Money Market	1,570.54	0.01			1,570.55
Cash on Hand	72.00			(72.00)	
Other					
Totals	6,593.99	2,620.01	(4,603.24)	(72.00)	4,538.76

ALLOCATION OF FUNDS

		Funds Available Beginning of Month	Receipts	Disbursements	Adjustments	Funds Available End of Month
1 0 0	Harmony Foundation	1,528.68	47.00	(940.00)		635.68
	Other Charities	400.00	100.00			500.00
	Chorus Coaching	550.00		(50.00)	(500.00)	
	Operating Fund	9.65	2,354.01	(3,494.24)	1,300.00	169.42
	Total	2,488.33	2,501.01	(4,484.24)	800.00	1,305.10
3 6 0	Member Events					
	Uniform Deposits	2,700.00	(50.00)			2,650.00
	Member Fund	1,405.67	97.00	(119.00)	(800.00)	583.67
	Total	4,105.67	47.00	(119.00)	(800.00)	3,233.67
Grand Total		6,593.99	2,548.01	(4,603.24)		4,538.76

01/18/10

Treasurer

Date

CASH RECEIPTS

1	2		3	4	5	6	7	8	9	10	11	
Day	Received From	Description	Receipt No.	Total Received	220 Pay-As-You Sing	300 Chapter Dues	310 Annual Show	320 Performance Fees	350 Other Revenues From Public	360 Other Revenues From Members	MISC.	
											Acct. #	Amount
12/7	Sue Northey	Entertainment Books	147043	480.00							350C	480.00
12/7	Tom Uicker	2010 Show Ticket Sales	147044	342.00			342.00					
12/7	Membership	Door Receipts	147045	63.00						63.00		
		50% of Door Receipts transferred to Rent								(31.50)	340R	31.50
		25% of Door Receipts transferred to Harmony Foundation								(15.75)	340H	15.75
12/14	Gerry Milkie	Charity Donation	147046	100.00							340	100.00
12/14	John Northey	Entertainment Books	147047	70.00							350C	70.00
12/14	Tom Uicker	2010 Show Ticket Sales	147048	504.00			504.00					
12/14	Membership	Door Receipts	147050	60.00						60.00		
		50% of Door Receipts transferred to Rent								(30.00)	340R	30.00
		25% of Door Receipts transferred to Harmony Foundation								(15.00)	340H	15.00
12/21	Tom Uicker	2010 Show Ticket Sales	147049	864.00			864.00					
12/21	Membership	Door Receipts	147051	65.00						65.00		
		50% of Door Receipts transferred to Rent								(32.50)	340R	32.50
		25% of Door Receipts transferred to Harmony Foundation								(16.25)	340H	16.25
12/31	Don Block	Uniform Deposit Donation								50.00	360U	(50.00)
12/31		Transfer from 360 Account to the 100 Account								(800.00)	100	800.00
12/31	First Place Bank	Money Market Interest		0.01							350A	0.01
		Totals		2,548.01			1,710.00			(703.00)		1,541.01
	Totals Transfer to Form 3, Column 1				Line 7	Line 1	Line 2	Line 3	Line 5	Line 6		

To the best of my knowledge and belief, these cash receipts and disbursements represent all of the transactions of
The Detroit-Oakland Chapter No. I-008, for December 1 to 31, 2009

Michael D. Matson, Treasurer

CASH DISBURSEMENTS

1	2		3	4	5	6	7	8	9	10	11	
Day	Paid To	Description	Check No.	Check Amount	411 Chorus Director's Fees	432 Office Supplies	434 Purchase of Music	450 Charitable Contributions	460 Social Activities	470 Misc. Expense	Acct. #	Misc. Amount
12/7	Tom Uicker	NCOA Link Processing Fee	9915	65.00							444	65.00
12/7	John Northey	Refreshment Supplies	9916	28.83					28.83			
12/10	Entertainment Publications	Entertainment Books Sales	9917	345.30							470F	345.30
12/11	US Post Office	Stamps and Envelopes	CC	19.59		19.59						
12/12	Staples	Yellow card Stock for tickets	CC	15.36							444	15.36
12/13	Fed Ex Kinkos	Cutting tickets	CC	22.11							444	22.11
12/14	Tom Uicker	HiNotes and BOTY ballots	9918	24.70					2.50		433	22.20
12/14	Tom Uicker	Show Flier Mailing	9919	244.31							447	244.31
12/14	Zip Printing	Show Flier Printing	9920	370.00							447	370.00
12/15	Entertainment Publications	Entertainment Books Sales	9921	35.00							470F	35.00
12/21	Steve Sutherland	Director's Fee (6 months)	9922	299.70	299.70							
12/21	Steve Sutherland	Expenses and Mileage	9923	472.87	472.87							
12/21	Michael Matson	Costs for printing tickets	9924	35.90							444	35.90
12/21	Michael Matson	Roses for guests	9925	10.59					10.59			
12/21	Sue Gleason	Coach Fees	9926	50.00							411C	50.00
12/29	Pioneer District	LA Registration	9927	225.00							413	225.00
12/29	Lunch Break	Travel Reimbursement	9928	1,067.50							446	1,067.50
12/29	Harmony Foundation	Donation for Ray Konas	CC	60.00				60.00				
12/29	Harmony Foundation	Donation for Carl Hasselwand	CC	60.00				60.00				
12/29	Harmony Foundation	Chapter Yearly Donation	CC	820.00				820.00				
12/29	Postmaster	Bulk Mail Permit Renewal	9929	185.00		185.00						
12/29	Earl Berry	Refreshments	9930	4.09					4.09			
12/30	Barbershop Harmony Society	40 copies of Row, Row, Row	CC	69.40			69.40					
12/30	Barbershop Harmony Society	Walnut Plaque for BOTY	CC	72.99					72.99			
	Totals			4,603.24	772.57	204.59	69.40	940.00	119.00			2,497.68
	Totals Transfer To Form 4, Column 1				Line 2	Line 7	Line 9	Line 24	Line 25	Line 26		

To the best of my knowledge and belief, these cash receipts and disbursements represent all of the transactions of
The Detroit-Oakland Chapter No. I-008, for December 1 to 31, 2009

Michael D. Matson, Treasurer

SUMMARY OF GROSS RECEIPTS

Line No.	Acct. No.	ACCOUNT	Adds To Cash Acct.	From Form 1 Col. #	1 Total This Month	2 Total Year to Date Last Month	3 Total Year To Date Col. 1 & 2	4 Annual Budget
0	100	Transfer from 360 Acct	100	11	800.00	10,374.19	11,174.19	
1	300	Chapter Dues & Fees (into Line 15, Col. 6)	360	6		489.00	489.00	545.00
2	310	Gross Receipts from Show	100	7	1,710.00	12,628.79	14,338.79	21,200.00
2A	310A	Afterglow	100	11		1,358.00	1,358.00	1,300.00
3	320	Performance Fees (other than 310)	100	8		400.00	400.00	750.00
4	340	Charitable Contributions Received	100	11	100.00	1,198.00	1,298.00	150.00
4D	340H	Harmony Foundation from Door Receipts	100	11	47.00	798.48	845.48	
4R	340R	Rent from Door Receipts	100	11	94.00	1,338.75	1,432.75	
5	350	Other Revenues - (General)	100	9		454.06	454.06	3,000.00
5A	350A	Other Revenues - (Interest)	100	11	0.01	1.97	1.98	
5C	350C	Other Revenues - (Special Project)	100	11	550.00	2,550.00	3,100.00	6.00
6	360	Other revenue from members (into Line 15, Col. 6)	360	10	97.00	2,246.83	2,343.83	4,200.00
6A	360A	Transfer to 100 Acct	360	10	(800.00)	(10,374.19)	(11,174.19)	
7	220	Pay as you Sing (Transfers to Line 14, Col. 6)	220	5				
8	320V	Singing Valentines	100	11				
8E	360E	Event Payments from Members	360E	11		2,910.00	2,910.00	
9	360U	Uniform Payments & Deposits from Members	360U	11	(50.00)	(100.00)	(150.00)	
10		Total Receipts (same as Total Form 1, Col. 4)			2,548.01	26,273.87	28,821.88	31,151.00
11		Total Disbursements (from Form 4, Col. 1, Line 33)			(4,603.24)	(26,398.86)	(31,002.10)	(32,389.40)
12		Net Receipts over Disbursements						
13		Net Disbursements over Receipts			(2,055.23)	(124.99)	(2,180.22)	(1,238.40)

SUMMARY: RECEIPTS, DISBURSEMENTS, AND CASH BALANCES

Line No.	Acct. No.	FUNDS	5 Balance Col. 8 Last Report	6 Receipts This Month	7 Disbursed This Month	8 Balance at End of This Month
14	220	Pay-as-you-Sing				
15	360	Social Activities & Chapter Dues	1,405.67	(703.00)	(119.00)	583.67
16						
17E	360E	Member Event Expenses				
17U	360U	Uniform Expenses	2,700.00	(50.00)		2,650.00
18	100	Operating Fund	2,488.33	3,301.01	(4,484.24)	1,305.10
19						
20						
21						
22						
23		Totals	6,593.99	2,548.01	(4,603.24)	4,538.76

This report submitted 01/18/10

Michael D. Matson, Treasurer

SUMMARY OF DISBURSEMENTS

Line No.	Acct. No.	EXPENDITURES			1	2	3	4
			From Cash Acct. #	From Form 2 Col. #	Total This Month	Total To End Last Month	Total Year to Date Col. 1+Col 2	Annual Budget
1	401	Meeting Place Expense (Rent, Utilities)	100	11		3,115.00	3,115.00	2,840.00
1R	401R	Retreat Cost	100	11				150.00
2	411	Chorus Director's Fees & Expenses	100	5	772.57	549.29	1,321.86	1,499.40
2C	411C	Chorus Coachs' Fees & Expenses	100	11	50.00		50.00	800.00
3	412	Contributions to District Chorus & Quartet Fund	100	11		400.00	400.00	500.00
4	413	Costs of Attending Schools, Clinics & Seminars	100	11	225.00		225.00	300.00
5	421	Travel & Expenses - Participation in Shows & Contests	100	11				
5A	421A	Public Performance - Sound, Riser Xport, etc.	100	11				100.00
6	422	Uniform Expense	100	11				400.00
7	432	Office Supplies & Expense	100	6	204.59	700.41	905.00	950.00
8	433	Publications - Bulletins - Directories	100	11	22.20	127.00	149.20	300.00
9	434	Purchase of Music	100	7	69.40	529.81	599.21	1,570.00
10	435	Program Expenses for Regular Meetings	100	11				
11	436	Insurance	100	11		821.32	821.32	800.00
12	437	Public Relations Expense	100	11		60.00	60.00	350.00
12A	437A	Singing Valentine Public Relations Expenses	100	11				
12B	437B	Singing Valentine Expenses	100	11				
13	438	Travel & Expense - Delegates to District Meetings	100	11				250.00
14	440	Miscellaneous Show Expense	100	11		288.89	288.89	60.00
15	441	Auditorium Rentals - Show	100	11		2,158.00	2,158.00	1,800.00
15C	441C	Auditorium Rentals - Cabaret	100	11				
16	442	Scenery, Props - Show	100	11		180.00	180.00	175.00
17	443	Lighting & Crew- Auditorium - Show	100	11		2,167.00	2,167.00	1,800.00
18	444	Printing Programs, Tickets, Etc.	100	11	138.37	904.00	1,042.37	1,400.00
19	445	Transportation of Chorus & Quartets to Show Site	100	11				
20	446	Fees & Expenses - Out of Chapter Quartets & Chorus Talent	100	11	1,067.50	4,827.84	5,895.34	6,425.00
21	447	Show Publicity Expense	100	11	614.31	552.96	1,167.27	650.00
22	448	ASCAP Fees - Show	100	11		271.00	271.00	270.00
23	449	City & State Taxes	100	11				
24	450	Charitable Contributions	100	8	940.00	760.00	1,700.00	1,400.00
25	460	Social Activities (Transfers to Form 3, Col. 7, Line 15)	360	9	119.00	1,548.99	1,667.99	3,400.00
25E	460E	Event Payments for Members	360E	11		2,910.00	2,910.00	
25U	460U	Uniform Payments and Deposit Refunds	360U	11		200.00	200.00	
26	470	Miscellaneous Expense	100	10				500.00
26C	470C	Funds Transfer to CD Account	100	11				
26F	470F	Fundraiser costs	100	11	380.30	1,963.50	2,343.80	2,400.00
26S	470S	Funds Transfer to Other Account	100	11				
27	471	Afterglow Expense	100	11		1,363.85	1,363.85	1,300.00
28								
29	220	Pay-as-you-Sing (Transfers to Form 3, Col. 7, Line 14)	220	11				
30								
31								
32								
33		Total Disbursements (Transfers to Form 3, Col. 1, Line 11)			4,603.24	26,398.86	31,002.10	32,389.40

This report submitted 01/18/10

Michael D. Matson, Treasurer