## Detroit-Oakland Chapter



Month of: $\qquad$ March 2013

## TREASURER'S REPORT

|  | Funds Available <br> Beginning of <br> Month | Receipts | Disbursements | Adjustments | Funds Available <br> End of Month |
| :--- | ---: | ---: | ---: | ---: | ---: |
| Checking | $16,180.50$ | $2,883.00$ | $(2,726.30)$ | 82.00 | $16,419.20$ |
| Money Market | $1,570.93$ | 0.01 |  |  | $1,570.94$ |
| Cash on Hand | 82.00 |  |  | $(82.00)$ |  |
| Other |  |  |  |  |  |
| Totals | $17,833.43$ | $2,883.01$ | $(2,726.30)$ |  | $\mathbf{1 7 , 9 9 0 . 1 4}$ |

## ALLOCATION OF FUNDS

|  |  | Funds Available Beginning of Month | Receipts | Disbursements | Adjustments | Funds Available End of Month |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 1 | Harmony Foundation | 159.65 | 53.25 |  |  | 212.90 |
|  | Other Charities | 1,759.22 |  |  |  | 1,759.22 |
|  | Operating Fund | 9,502.83 | 1,491.51 | (941.30) |  | 10,053.04 |
|  | Total | 11,421.70 | 1,544.76 | (941.30) |  | 12,025.16 |
| 0 | Member Events | 245.00 | 1,260.00 | $(1,785.00)$ |  | (280.00) |
|  | Uniform Deposits | 2,650.00 |  |  |  | 2,650.00 |
|  | Benevolent Fund | 1,147.84 |  |  |  | 1,147.84 |
|  | Member Fund | 2,368.90 | 78.25 |  |  | 2,447.15 |
|  | Total | 6,411.74 | 1,338.25 | $(1,785.00)$ |  | 5,964.99 |
| Grand Total |  | 17,833.43 | 2,883.01 | (2,726.30) |  | 17,990.14 |

CASH RECEIPTS

| Day | Received From | Description | Receipt No. | Total Received | Show |  | Marketing |  | Program |  | Membership |  | Music |  | Secretary |  | Treasurer |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  |  |  | Acct. \# | Amount | Acct. \# | Amount | Acct. \# | Amount | Acct. \# | Amount | Acct. \# | Amount | Acct. \# | Amount | Acct. \# | Amount |
| 3/4 | Tom Uicker | 2013 Show Ticket Sales | 482729 | 18.00 | 310 | 18.00 |  |  |  |  |  |  |  |  |  |  |  |  |
| 3/4 | Membership | 2013 Spring Convention Registration | 482730 | 420.00 |  |  |  |  | 360E | 420.00 |  |  |  |  |  |  |  |  |
| 3/4 | Membership | Door Receipts | 482731 | 49.00 |  |  |  |  | 360 | 12.25 |  |  |  |  |  |  |  |  |
|  | $50 \%$ of Door Receipts transferred to Rent |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | 340R | 24.50 |
|  | 25\% of Door Receipts transferred to Harmony Foundation |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | 340 H | 12.25 |
| 3/11 | Kroger | Kroger Card Program | 482732 | 86.60 |  |  |  |  |  |  |  |  |  |  |  |  | 350 C | 86.60 |
| 3/11 | Membership | 2013 Spring Convention Registration | 482733 | 490.00 |  |  |  |  | 360E | 490.00 |  |  |  |  |  |  |  |  |
| 3/11 | Membership | Door Receipts | 482734 | 60.00 |  |  |  |  | 360 | 15.00 |  |  |  |  |  |  |  |  |
|  | 50\% of Door Receipts transferred to Rent |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | 340R | 30.00 |
|  | 25\% of Door Receipts transferred to Harmony Foundation |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | 340 H | 15.00 |
| 3/18 | Henry Ford Village | 2013 Show Program Ad | 482735 | 75.00 | 310 | 75.00 |  |  |  |  |  |  |  |  |  |  |  |  |
| 3/18 | Membership | 2013 Spring Convention Registration | 482736 | 245.00 |  |  |  |  | 360E | 245.00 |  |  |  |  |  |  |  |  |
| 3/18 | Membership | Door Receipts | 482737 | 46.00 |  |  |  |  | 360 | 11.50 |  |  |  |  |  |  |  |  |
|  | $50 \%$ of Door Receipts transferred to Rent |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | 340R | 23.00 |
|  | 25\% of Door Receipts transferred to Harmony Foundation |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | 340 H | 11.50 |
| 3/25 | Membership | 2013 Spring Convention Registration | 482738 | 105.00 |  |  |  |  | 360E | 105.00 |  |  |  |  |  |  |  |  |
| 3/25 | Richard Wyrabkiewicz | Payment for BHS Registration | 482739 | 155.00 |  |  |  |  |  |  |  |  |  |  |  |  | 220 | 155.00 |
| 3/25 | Barbershop Harmony Society | Rich Wyrabkiewicz Registraton | CC | (155.00) |  |  |  |  |  |  |  |  |  |  |  |  | 220 | (155.00) |
| 3/25 | Membership | Door Receipts | 482740 | 58.00 |  |  |  |  | 360 | 14.50 |  |  |  |  |  |  |  |  |
|  | 50\% of Door Receipts transferred to Rent |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | 340R | 29.00 |
|  | 25\% of Door Receipts transferred to Harmony Foundation |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | 340 H | 14.50 |
| 3/25 | Barbershop Harmony Society | February 2013 Dues | 482741 | 25.00 |  |  |  |  | 300 | 25.00 |  |  |  |  |  |  |  |  |
| 3/27 | Pioneer District | 2013 Show - Jan Credit Card Sales | 482742 | 937.78 | 310 | 937.78 |  |  |  |  |  |  |  |  |  |  |  |  |
| 3/27 | Pioneer District | 2013 Show - Feb Credit Card Sales | 482743 | 267.62 | 310 | 267.62 |  |  |  |  |  |  |  |  |  |  |  |  |
| 3/31 | First Place Bank | Money Market Interest |  | 0.01 |  |  |  |  |  |  |  |  |  |  |  |  | 350A | 0.01 |
|  | Totals |  |  | 2883.01 |  | 1298.40 |  |  |  | 1338.25 |  |  |  |  |  |  |  | 246.36 |

To the best of my knowledge and belief, these cash receipts and disbursements represent all of the transactions of
The Detroit-Oakland Chapter No. I-008, for March 2013

CASH DISBURSEMENTS

| Day | Paid To | Description | Check No. | Check <br> Amount | Show |  | Marketing |  | Program |  | Membership |  | Music |  | Secretary |  | Treasurer |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  |  |  | Acct. \# | Amount | Acct. \# | Amount | Acct. \# | Amount | Acct. \# | Amount | Acct. \# | Amount | Acct. \# | Amount | Acct. \# | Amount |
| 3/6 | U.S. Post Office | Tax Form Postage \& Stamp | CC | 21.30 |  |  |  |  |  |  |  |  |  |  |  |  | 432 | 21.30 |
| 3/20 | Pioneer District | 2013 Spring Convention Registration | 10285 | 1855.00 |  |  |  |  | 460E | 1785.00 |  |  | 411C | 70.00 |  |  |  |  |
| 3/25 | Pioneer District | 2013 Spring Convention DVD | 10286 | 35.00 |  |  |  |  |  |  |  |  | 434 | 35.00 |  |  |  |  |
| 3/25 | Barbershop Harmony Society | Rich Wyrabkiewicz Registraton | CC | 155.00 |  | ------ | ----- | ---- | ---- | ------ | ---- | ---- | Form | ------ | --- |  |  | -- |
| 3/30 | Clarenceville School District | 2013 Show - Final Payment | 10287 | 815.00 | 441 | 350.00 |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  | 443 | 465.00 |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  | Totals |  | 2,726.30 |  | 815.00 |  |  |  | 1,785.00 |  |  |  | 105.00 |  |  |  | 21.30 |

To the best of my knowledge and belief, these cash receipts and disbursements represent all of the transactions of
The Detroit-Oakland Chapter No. I-008, for March 2013

SUMMARY OF GROSS RECEIPTS

| Line <br> No. | Acct. <br> No. | ACCOUNT | Adds To <br> Cash Acct. | Show <br> Total | Marketing Total | $\begin{aligned} & \text { Program } \\ & \text { Total } \end{aligned}$ | Membership Total | Music <br> Total | Secretary <br> Total | Treasurer Total | Overall Total | $\begin{aligned} & \text { Year } \\ & \text { - to - } \\ & \text { Date } \end{aligned}$ | $\begin{gathered} 2013 \\ \text { Budget } \end{gathered}$ |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 0 | 100 | Transfer from 360 Acct | 100 |  |  |  |  |  |  |  |  |  |  |
| 1 | 300 | Chapter Dues \& Fees | 360 |  |  | 25.00 |  |  |  |  | 25.00 | 100.00 |  |
| 2 | 310 | Gross Receipts from Show | 100 | 1,298.40 |  |  |  |  |  |  | 1,298.40 | 14,864.49 |  |
| 2A | 310A | Afterglow | 100 |  |  |  |  |  |  |  |  | 1,803.00 |  |
| 3 | 320 | Performance Fees (other than 310) | 100 |  |  |  |  |  |  |  |  |  |  |
| 4 | 340 | Charitable Contributions Received | 100 |  |  |  |  |  |  |  |  | 100.00 |  |
| 4D | 340 H | Harmony Foundation from Door Receipts | 100 |  |  |  |  |  |  | 53.25 | 53.25 | 159.00 |  |
| 4R | 340R | Rent from Door Receipts | 100 |  |  |  |  |  |  | 106.50 | 106.50 | 318.00 |  |
| 5 | 350 | Other Revenues - (General) | 100 |  |  |  |  |  |  |  |  |  |  |
| 5A | 350A | Other Revenues - (Interest) | 100 |  |  |  |  |  |  | 0.01 | 0.01 | 0.03 |  |
| 5C | 350C | Other Revenues - (Special Project) | 100 |  |  |  |  |  |  | 86.60 | 86.60 | 86.60 |  |
| 6 | 360 | Other revenue from members | 360 |  |  | 53.25 |  |  |  |  | 53.25 | 169.00 |  |
| 6A | 360A | Transfer to 100 Acct | 360 |  |  |  |  |  |  |  |  |  |  |
| 6B | 360B | Donations to Benevolent Fund | 360 |  |  |  |  |  |  |  |  |  |  |
| 7 | 220 | Pay as you Sing | 220 |  |  |  |  |  |  |  |  |  |  |
| 8 | 320 V | Singing Valentines | 100 |  |  |  |  |  |  |  |  |  |  |
| 8E | 360E | Event Payments from Members | 360E |  |  | 1,260.00 |  |  |  |  | 1,260.00 | 1,505.00 |  |
| 9 | 360 U | Uniform Deposits from Members | 360 U |  |  |  |  |  |  |  |  |  |  |
| 10 |  | Total Receipts |  | 1,298.40 |  | 1,338.25 |  |  |  | 246.36 | 2,883.01 | 19,105.12 |  |
| 11 |  | Total Disbursements |  | (815.00) |  | (1,785.00) |  | (105.00) |  | (21.30) | (2,726.30) | (11,391.10) |  |
| 12 |  | Net Receipts over Disbursements |  | 483.40 |  |  |  |  |  | 225.06 | 156.71 | 7,714.02 |  |
| 13 |  | Net Disbursements over Receipts |  |  |  | (446.75) |  | (105.00) |  |  |  |  |  |

SUMMARY: RECEIPTS, DISBURSEMENTS, AND CASH BALANCES

| Line <br> No. | Acct. <br> No. | FUNDS | Balance <br> Last Report | Receipts <br> This Month | Disbursed <br> This Month | Balance at End of This Month |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 14 | 220 | Pay-as-you-Sing |  |  |  |  |
| 15 | 360 | Social Activities \& Chapter Dues | 2,368.90 | 78.25 |  | 2,447.15 |
| 16 | 360B | Benevolent Fund | 1,147.84 |  |  | 1,147.84 |
| 17E | 360E | Member Event Expenses | 245.00 | 1,260.00 | $(1,785.00)$ | (280.00) |
| 17U | 360 U | Uniform Deposits | 2,650.00 |  |  | 2,650.00 |
| 18 | 100 | Operating Fund | 11,421.70 | 1,544.76 | (941.30) | 12,025.16 |
| 19 |  |  |  |  |  |  |
| 20 |  |  |  |  |  |  |
| 21 |  |  |  |  |  |  |
| 22 |  |  |  |  |  |  |
| 23 |  | Totals | 17,833.43 | 2,883.01 | (2,726.30) | 17,990.14 |

This report submitted 04/15/2013
Michael D. Matson, Treasure

## SUMMARY OF DISBURSEMENTS

| Line No. | $\begin{array}{\|c\|} \hline \text { Acct. } \\ \hline \end{array}$ | EXPENDITURES | $\begin{array}{\|c} \text { From } \\ \text { Cash } \\ \text { Acct. \# } \end{array}$ | Show <br> Total | Marketing Total | Program Total | Membership Total | Music Total | Secretary Total | Treasurer Total | Overall <br> Total | $\begin{aligned} & \hline \text { Year } \\ & \text { - to - } \\ & \text { date } \end{aligned}$ | $\begin{gathered} 2013 \\ \text { Budget } \end{gathered}$ |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 1 | 401 | Meeting Place Expense (Rent, Utilities) | 100 |  |  |  |  |  |  |  |  | 660.00 |  |
| 1R | 401R | Retreat Cost | 100 |  |  |  |  |  |  |  |  |  |  |
| 2 | 411 | Chorus Director's Fees \& Expenses | 100 |  |  |  |  |  |  |  |  |  |  |
| 2 C | 411C | Chorus Coachs' Fees \& Expenses | 100 |  |  |  |  | 70.00 |  |  | 70.00 | 70.00 |  |
| 3 | 412 | Contributions to District Chorus \& Quartet Fund | 100 |  |  |  |  |  |  |  |  | 100.00 |  |
| 4 | 413 | Costs of Attending Schools, Clinics \& Seminars | 100 |  |  |  |  |  |  |  |  |  |  |
| 5 | 421 | Travel \& Expenses - Participation in Shows \& Contests | 100 |  |  |  |  |  |  |  |  |  |  |
| 5A | 421A | Public Performance - Sound, Riser Xport, etc. | 100 |  |  |  |  |  |  |  |  |  |  |
| 6 | 422 | Uniform Expense | 100 |  |  |  |  |  |  |  |  | 53.00 |  |
| 7 | 432 | Office Supplies \& Expense | 100 |  |  |  |  |  |  | 21.30 | 21.30 | 29.31 |  |
| 8 | 433 | Publications - Bulletins - Directories | 100 |  |  |  |  |  |  |  |  | 19.40 |  |
| 9 | 434 | Purchase of Music | 100 |  |  |  |  | 35.00 |  |  | 35.00 | 35.00 |  |
| 10 | 435 | Program Expenses for Regular Meetings | 100 |  |  |  |  |  |  |  |  |  |  |
| 11 | 436 | Insurance | 100 |  |  |  |  |  |  |  |  |  |  |
| 12 | 437 | Public Relations Expense | 100 |  |  |  |  |  |  |  |  |  |  |
| 12A | 437A | Singing Valentine Public Relations Expenses | 100 |  |  |  |  |  |  |  |  |  |  |
| 12B | 437B | Singing Valentine Expenses | 100 |  |  |  |  |  |  |  |  |  |  |
| 13 | 438 | Travel \& Expense - Delegates to District Meetings | 100 |  |  |  |  |  |  |  |  |  |  |
| 14 | 440 | Miscellaneous Show Expense | 100 |  |  |  |  |  |  |  |  |  |  |
| 15 | 441 | Auditorium Rentals - Show | 100 | 350.00 |  |  |  |  |  |  | 350.00 | 1,350.00 |  |
| 15C | 441C | Auditorium Rentals - Cabaret | 100 |  |  |  |  |  |  |  |  |  |  |
| 16 | 442 | Scenery, Props - Show | 100 |  |  |  |  |  |  |  |  | 397.52 |  |
| 17 | 443 | Lighting \& Crew- Auditorium - Show | 100 | 465.00 |  |  |  |  |  |  | 465.00 | 465.00 |  |
| 18 | 444 | Printing Programs, Tickets, Etc. | 100 |  |  |  |  |  |  |  |  | 649.77 |  |
| 19 | 445 | Transportation of Chorus \& Quartets to Show Site | 100 |  |  |  |  |  |  |  |  |  |  |
| 20 | 446 | Fees \& Expenses - Out of Chapter Quartets \& Chorus Talent | 100 |  |  |  |  |  |  |  |  | 3,292.82 |  |
| 21 | 447 | Show Publicity Expense | 100 |  |  |  |  |  |  |  |  |  |  |
| 22 | 448 | ASCAP \& BMI Fees - Show | 100 |  |  |  |  |  |  |  |  | 291.00 |  |
| 23 | 449 | City \& State Taxes | 100 |  |  |  |  |  |  |  |  |  |  |
| 24 | 450 | Charitable Contributions | 100 |  |  |  |  |  |  |  |  |  |  |
| 25 | 460 | Social Activities | 360 |  |  |  |  |  |  |  |  | 29.03 |  |
| 25B | 460B | Benevolent Fund | 360 |  |  |  |  |  |  |  |  |  |  |
| 25 E | 460E | Event Payments for Members | 360E |  |  | 1,785.00 |  |  |  |  | 1,785.00 | 1,785.00 |  |
| 25 U | $460 \cup$ | Uniform Deposit Refunds | 360 U |  |  |  |  |  |  |  |  |  |  |
| 26 | 470 | Miscellaneous Expense | 100 |  |  |  |  |  |  |  |  |  |  |
| 26C | 470C | Funds Transfer to CD Account | 100 |  |  |  |  |  |  |  |  |  |  |
| 26F | 470F | Fundraiser costs | 100 |  |  |  |  |  |  |  |  |  |  |
| 26S | 470S | Funds Transfer to Other Account | 100 |  |  |  |  |  |  |  |  |  |  |
| 27 | 471 | Afterglow Expense | 100 |  |  |  |  |  |  |  |  | 2,164.25 |  |
| 28 |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 29 | 220 | Pay-as-you-Sing | 220 |  |  |  |  |  |  |  |  |  |  |
| 30 |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 31 |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 32 |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 33 |  | Total Disbursements |  | 815.00 |  | 1,785.00 |  | 105.00 |  | 21.30 | 2,726.30 | 11,391.10 |  |
| This report submitted 04/15/2013 |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  | Michael D. Matson, Treasurer |  |  |  |

