

# Detroit-Oakland Chapter

Barbershop Harmony Society  
S.P.E.B.S.Q.S.A., Inc

*The Gentlemen Songsters Chorus*

<http://DetroitOakland.org>



## TREASURER'S REPORT

Month of: November 2013

	Funds Available Beginning of Month	Receipts	Disbursements	Adjustments	Funds Available End of Month
Checking	7,808.26	1,927.00	(2,404.47)	317.00	7,647.79
Money Market	2,556.57	0.20			2,556.77
Cash on Hand	317.00	97.00		(317.00)	97.00
Other					
<b>Totals</b>	<b>10,681.83</b>	<b>2,024.20</b>	<b>(2,404.47)</b>		<b>10,301.56</b>

### ALLOCATION OF FUNDS

		Funds Available Beginning of Month	Receipts	Disbursements	Adjustments	Funds Available End of Month
1 0 0	Harmony Foundation	1,030.42	46.75			1,077.17
	Other Charities	905.30				905.30
	Operating Fund	2,323.21	1,572.70	(1,348.65)		2,547.26
	<b>Total</b>	<b>4,258.92</b>	<b>1,619.45</b>	<b>(1,348.65)</b>		<b>4,529.72</b>
3 6 0	Member Events	(35.00)				(35.00)
	Uniform Deposits	2,550.00				2,550.00
	Benevolent Fund	1,008.00				1,008.00
	Member Fund	2,899.91	404.75	(1,055.82)		2,248.84
	<b>Total</b>	<b>6,422.91</b>	<b>404.75</b>	<b>(1,055.82)</b>		<b>5,771.84</b>
<b>Grand Total</b>		<b>10,681.83</b>	<b>2,024.20</b>	<b>(2,404.47)</b>		<b>10,301.56</b>

Michael.D. Matson, Treasurer

12/16/13

Date

**CASH RECEIPTS**

Day	Received From	Description	Receipt No.	Total Received	Show		Marketing		Program		Membership		Music		Secretary		Treasurer	
					Acct. #	Amount	Acct. #	Amount	Acct. #	Amount	Acct. #	Amount	Acct. #	Amount	Acct. #	Amount	Acct. #	Amount
11/3	Henry Ford Village	Performance Fee	937414	400.00														
11/4	Pioneer District	Refund - Chorus Top Gun	937415	100.00	***** See Form #2 *****													
11/8	Membership	Door Receipts	937416	46.00					360	11.50								
		50% of Door Receipts transferred to Rent															340R	23.00
		25% of Door Receipts transferred to Harmony Foundation															340H	11.50
11/11	John Northey	Entertainment Book Sales	937417	275.00													350C	275.00
11/11	Canada Night	Door Receipts	937418	804.00													310A	804.00
11/11	Canada Night	Beer Ticket Sales	937419	142.00					360	142.00								
11/11	Canada Night	50/50 Raffle Money	937420	211.00					360	211.00								
11/11	Aaron Wilson	Donation - Shirt, Vest, & Tie	937421	88.00	***** See Form #2 *****													
11/11	Membership	Door Receipts	937422	49.00					360	12.25								
		50% of Door Receipts transferred to Rent															340R	24.50
		25% of Door Receipts transferred to Harmony Foundation															340H	12.25
11/18	Eric Van Poucker	Name Badge	937423	5.00											360	5.00		
11/18	Membership	Door Receipts	937424	48.00					360	12.00								
		50% of Door Receipts transferred to Rent															340R	24.00
		25% of Door Receipts transferred to Harmony Foundation															340H	12.00
11/25	Membership	Door Receipts	937425	44.00					360	11.00								
		50% of Door Receipts transferred to Rent															340R	22.00
		25% of Door Receipts transferred to Harmony Foundation															340H	11.00
10/31	First Place Bank	Money Market Interest		0.20													350A	0.20
<b>Totals</b>				<b>2024.20</b>						<b>399.75</b>						<b>5.00</b>		<b>1619.45</b>

To the best of my knowledge and belief, these cash receipts and disbursements represent all of the transactions of  
The Detroit-Oakland Chapter No. I-008, for November 2013

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Michael D. Matson, Treasurer

## CASH DISBURSEMENTS

Day	Paid To	Description	Check No.	Check Amount	Show		Marketing		Program		Membership		Music		Secretary		Treasurer	
					Acct. #	Amount	Acct. #	Amount	Acct. #	Amount	Acct. #	Amount	Acct. #	Amount	Acct. #	Amount	Acct. #	Amount
11/4	Pioneer District	Refund - Chorus Top Gun	937415	(100.00)													413	(100.00)
11/5	VOID	VOID	10349															
11/8	Classic Catering	Canada Night Food & Beer	10350	871.25					460	871.25								
11/11	Aaron Wilson	Donation - Shirt, Vest, & Tie	937421	(88.00)													422	(88.00)
11/11	Steve Sutherland	Repay - Convention Hotel - 2 nights	10351	241.98								411	241.98					
11/15	Entertainment	Entertainment Books Payment	10352	151.25													470F	151.25
11/15	SPEBSQSA, Inc	2014 Show - BMI/SESAC License Fee	10353	56.00	448	56.00												
11/18	Dave Montera	Repay - Convention Hotel - 2 nights	10354	355.20					460	177.60							421	177.60
11/18	Sue Spires	Repay - Convention Hotel - 1 night	10355	120.99								411C	120.99					
11/18	Sue Spires	Coaching Fee	10356	500.00								411C	500.00					
11/18	Earl Berry	Repay - Donuts for Refrehments	10357	6.97					460	6.97								
11/26	Barbershop Harmony Society	Name Badges	CC	34.74											432	34.74		
11/30	Worldwide Ticketcraft	2014 Show - Ticket Printing	10358	254.09	444	254.09												
		Totals		2,404.47		310.09				1,055.82			862.97			34.74		140.85

To the best of my knowledge and belief, these cash receipts and disbursements represent all of the transactions of  
The Detroit-Oakland Chapter No. I-008, for November 2013

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Michael D. Matson, Treasurer

## SUMMARY OF GROSS RECEIPTS

Line No.	Acct. No.	ACCOUNT	Adds To Cash Acct.	Show Total	Marketing Total	Program Total	Membership Total	Music Total	Secretary Total	Treasurer Total	Overall Total	Year - to - Date	2013 Budget
0	100	Transfer from 360 Acct	100										
1	300	Chapter Dues & Fees	360									435.00	500.00
2	310	Gross Receipts from Show	100									13,825.73	18,000.00
2A	310A	Afterglow	100							804.00	804.00	2,607.00	1,800.00
3	320	Performance Fees (other than 310)	100							400.00	400.00	400.00	
4	340	Charitable Contributions Received	100									996.08	
4D	340H	Harmony Foundation from Door Receipts	100							46.75	46.75	1,623.27	650.00
4R	340R	Rent from Door Receipts	100							93.50	93.50	1,169.03	1,300.00
5	350	Other Revenues - (General)	100										
5A	350A	Other Revenues - (Interest)	100							0.20	0.20	(14.14)	0.12
5C	350C	Other Revenues - (Special Project)	100							275.00	275.00	2,091.81	400.00
6	360	Other revenue from members	360			399.75			5.00		404.75	1,519.51	1,500.00
6A	360A	Transfer to 100 Acct	360										
6B	360B	Donations to Benevolent Fund	360										
7	220	Pay as you Sing	220										
8	320V	Singing Valentines	100										
8E	360E	Event Payments from Members	360E									3,584.00	
9	360U	Uniform Deposits from Members	360U									1,050.00	
10		Total Receipts				399.75			5.00	1,619.45	2,024.20	29,287.29	24,150.12
11		Total Disbursements		(310.09)		(1,055.82)		(862.97)	(34.74)	(140.85)	(2,404.47)	(29,261.85)	(24,675.00)
12		Net Receipts over Disbursements								1,478.60		25.44	
13		Net Disbursements over Receipts		(310.09)		(656.07)		(862.97)	(29.74)		(380.27)		(524.88)

## SUMMARY: RECEIPTS, DISBURSEMENTS, AND CASH BALANCES

Line No.	Acct. No.	FUNDS	Balance Last Report	Receipts This Month	Disbursed This Month	Balance at End of This Month
14	220	Pay-as-you-Sing				
15	360	Social Activities & Chapter Dues	2,899.91	404.75	(1,055.82)	2,248.84
16	360B	Benevolent Fund	1,008.00			1,008.00
17E	360E	Member Event Expenses	(35.00)			(35.00)
17U	360U	Uniform Deposits	2,550.00			2,550.00
18	100	Operating Fund	4,333.92	1,619.45	(1,348.65)	4,604.72
19						
20						
21						
22						
23		Totals	10,756.83	2,024.20	(2,404.47)	10,376.56

This report submitted 12/16/13

Michael D. Matson, Treasurer

**SUMMARY OF DISBURSEMENTS**

Line No.	Acct. No.	EXPENDITURES	From Cash Acct. #	Show Total	Marketing Total	Program Total	Membership Total	Music Total	Secretary Total	Treasurer Total	Overall Total	Year - to - date	2013 Budget
1	401	Meeting Place Expense (Rent, Utilities)	100									2,915.00	3,000.00
1R	401R	Retreat Cost	100										
2	411	Chorus Director's Fees & Expenses	100					241.98			241.98	241.98	1,300.00
2C	411C	Chorus Coachs' Fees & Expenses	100					620.99			620.99	2,432.79	2,000.00
3	412	Contributions to District Chorus & Quartet Fund	100									700.00	1,000.00
4	413	Costs of Attending Schools, Clinics & Seminars	100							(100.00)	(100.00)	400.00	
5	421	Travel & Expenses - Participation in Shows & Contests	100							177.60	177.60	329.45	
5A	421A	Public Performance - Sound, Riser Xport, etc.	100										
6	422	Uniform Expense	100							(88.00)	(88.00)	209.08	
7	432	Office Supplies & Expense	100						34.74		34.74	219.19	475.00
8	433	Publications - Bulletins - Directories	100									759.53	500.00
9	434	Purchase of Music	100									1,141.66	1,500.00
10	435	Program Expenses for Regular Meetings	100										
11	436	Insurance	100									907.28	1,000.00
12	437	Public Relations Expense	100										
12A	437A	Singing Valentine Public Relations Expenses	100										
12B	437B	Singing Valentine Expenses	100										
13	438	Travel & Expense - Delegates to District Meetings	100										
14	440	Miscellaneous Show Expense	100										
15	441	Auditorium Rentals - Show	100									1,850.00	2,500.00
15C	441C	Auditorium Rentals - Cabaret	100										
16	442	Scenery, Props - Show	100									397.52	400.00
17	443	Lighting & Crew- Auditorium - Show	100									465.00	2,000.00
18	444	Printing Programs, Tickets, Etc.	100	254.09							254.09	903.86	1,000.00
19	445	Transportation of Chorus & Quartets to Show Site	100										
20	446	Fees & Expenses - Out of Chapter Quartets & Chorus Talent	100									3,292.82	3,500.00
21	447	Show Publicity Expense	100									120.00	200.00
22	448	ASCAP & BMI Fees - Show	100	56.00							56.00	347.00	300.00
23	449	City & State Taxes	100										
24	450	Charitable Contributions	100									1,150.00	
24b	450H	Harmony Foundation Donations	100									600.00	
25	460	Social Activities	360			1,055.82					1,055.82	1,912.85	2,000.00
25B	460B	Benevolent Fund	360									139.84	
25E	460E	Event Payments for Members	360E									3,619.00	
25U	460U	Uniform Deposit Refunds	360U									1,150.00	
26	470	Miscellaneous Expense	100										
26C	470C	Funds Transfer to CD Account	100										
26F	470F	Fundraiser costs	100							151.25	151.25	893.75	
26S	470S	Funds Transfer to Other Account	100										
27	471	Afterglow Expense	100									2,164.25	2,000.00
28													
29	220	Pay-as-you-Sing	220										
30													
31													
32													
33		Total Disbursements		310.09		1,055.82		862.97	34.74	140.85	2,404.47	29,261.85	24,675.00

This report submitted 12/16/13

Michael D. Matson, Treasurer