

## DETROIT-OAKLAND GROSSE POINTE CHAPTER STANDING REGULATIONS

(Regulations in effect as of September 20, 2016)

1) FEES FOR DIRECTORS, ASST. DIR., ASSOC. DIR., COACHES – The Director's fees and other remuneration are spelled out by contract approved by board action on December 21, 1993. At the same meeting, board action negated any fees to Assistant or Associate Directors. Remuneration for our regular coaches includes registration and one-night lodging (not to exceed room rate at headquarters hotel) at each district contest— approved on May 11, 1988.

Board action (Jan. 21, 2002) set annual fee to our chapter coaches at \$250. [See Attachment A for a summary of fees.]

2) REMUNERATION FOR CHAPTER PRESIDENT – Board action on May 11, 1988, reaffirmed that the Chapter President would receive two nights lodging (not to exceed room rate at headquarters hotel) at each district convention along with registration, mileage to and from convention, and an honorarium for one day's meals. On September 19, 2016, the Board set the mileage rate at the current IRS charitable organization mileage rate. A separate board action on December 21, 1994, increased the meal per diem to \$30.00. [See Attachment A for summary.]

3) HAULING RISERS – The person who hauls the risers to and from convention or other performance or rehearsal is entitled to mileage at the current IRS charitable organization mileage rate, as reaffirmed by Board action on September 19, 2016.

4) CHORUS PERFORMANCE FEES – A Music Team recommendation was adopted by Board action on September 19, 2016, establishing standard performance fees as follows:

45 minutes @ \$400.00 minimum

5) SHOW RECEIPT DONATION TO HARMONY FOUNDATION – Board action on December 17, 1986, adopted the policy that for any [chapter] show in which tickets are sold to the general public, a minimum donation of ten percent (10%) of net receipts will be donated to Logopedics [Heartspring]. Recipient was changed to Harmony Foundation in February 1998, and that change was reaffirmed by Board action on November 18, 1998.

[Compiler assumes this wouldn't happen if show is designated to benefit a different charity.]

6) RESIDENT AGENT – By Board action on December 19, 1988, the Board appointed David Montera as our Resident Agent for all matters dealing with incorporation of the chapter.

7) MEMORIAL FOR DECEASED MEMBER – Board action on October 12, 1988, adopted a rule that a gift, not to exceed \$40, be established as remembrance of deceased active member. This gift was increased to \$60.00 by Board action on February 22, 1995 and subsequently increased to \$75 by Board action on April 15, 2013.

8) NEW MEMBER NAME BADGES – Board action on January 11, 1989, adopted a policy that new members will be provided name badges at no cost to the new members.

9) UNIFORM DEPOSIT – Board action on March 13, 1991, changed the \$20 annual uniform fee to a \$20 uniform deposit starting with the current year (1991). The one-time deposit is refundable on return of clean uniforms. Board reserved right to revert back to an annual fee. The deposit was increased to \$50/man by Board action on October 23, 2000.

10) RENT FOR PROPERTY STORAGE – By Board action on February 22, 1999, an agreement was reached to rent storage space from Tom Uicker, in his house and garage, for storing various chapter property, particularly show props & flats. Price, originally set at \$50/month, was reduced to \$25/month by Tom Uicker on March 15, 1999.

11) MEMBERS WEEKLY DONATION – The tradition had been established (date unknown) that members would donate a dollar each week, upon entering the meeting room. That money was split 50/50 between our chapter charity (Harmony Foundation) and our chapter social fund. When the hall rent was increased to \$220/month (in September 2007), President Montera asked the chapter members to increase their weekly donation to \$2.00/week, with half the money earmarked for hall rent. By Board action on September 19, 2016 the money will now be split 75/25; 75% to Harmony Foundation, 25% to the Chapter operating fund.

ATTACHMENT A

FEES ADOPTED FOR DIRECTOR, COACHES, AND CHAPTER PRESIDENT

(This is intended as a summary of fees for these persons. Authority for the fees came from separate Board actions and/or by contract with the person in question.)

Acceptable Convention Expenses (Each of the two district conventions)

<u>Person</u>	<u>Nights Lodging</u>	<u>Registration</u>	<u>Mileage</u>	<u>Meals per diem</u>
Director	2	Yes	Yes	2 days @ \$30
Coaches	1	Yes	No	
President	2	Yes	Yes	1 day @ \$30

The expense to be reimbursed for the lodging will not exceed the fee at the headquarters hotel. The mileage rate is currently set at the current IRS charitable organization mileage rate.

Additional Remuneration included in Director's Contract

- Fee = \$49.95 per month.
- Travel expense to/from regular chapter meetings and special rehearsals @ \$0.125.
- Enrollment costs for Director's College, Harmony college, & District Mini-HEP.
- Round trip travel to schools mentioned above: airfare or mileage at the current IRS charitable organization mileage rate.
- Expenses for cleaning and maintenance of uniform.
- Chapter coaches will get an annual payment of \$250 each.